



THE PARISH OF THE NATIVITY OF THE LORD

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The Parish of the Nativity of the Lord & Gift Aid

Dear UK tax payer, what is Gift Aid?

Gift Aid (GA) is a very simple means whereby some of the income tax that you have already paid to the UK Government can be paid back directly to our parish to help finance its day-to-day activities.

The amount paid back depends on how much you voluntarily donate to the Parish in collections.

With GA, for every £10.00 that you donate to the parish, a further £2.50 approx will come to us at no further cost to you.

Be assured that no-one will enquire about your income at all, no-one from HM Revenue & Customs will come chasing you, and any donations that you make in whatever collection will be treated with the utmost confidentiality.

Q. What three simple steps do you have to take to help in this way?

A. Register, Decide, & Return (RDR) as follows:

Firstly (R): You need to **register** as a GA Donor to The Parish of the Nativity of the Lord. You do this by simply completing the front of a 'Gift Aid Declaration Appendix 1a' form [a GAD form], giving your contact details. You can obtain a GAD from the Parish Office at St Joseph's, or by emailing Peter Sharples, the PNL Gift Aid Coordinator who is based at St Joseph's, at pgsharples@gmail.com.

Secondly (D): You need to **decide the way(s) in which you wish to make donations - from Bankers Order, White Envelopes, Brown Envelopes or One-Offs.**

i.e. You can choose from, and have any combination of the following:

- (1) Setting up a **Bankers Order (aka Standing Order)** on a regular basis from your bank account to the PNL account. This is the most convenient method of Gift Aiding for the Parish, and if you wish to use it, please tick 'Bankers Order' on the GAD.
- (2) Submitting in the main collection each week, or whenever you choose, a cash donation or a cheque (payable to PNL) in **pre-printed White Envelopes which are dated and numbered with 'your number'**. If you wish to use this method, please tick 'Envelope System' on the GAD.
- (3) As often as you like, putting a cash donation or a cheque (payable to PNL) in one of the **Brown Envelopes marked 'Offertory Collection'**, which are at the backs of each of our churches, writing your postcode and name on the envelope, and then putting the envelope in a collection. If you wish to use this method, please just do it! For this method, there is nothing to tick on the GAD
- (4) Submitting one-off voluntary donation cheques (payable to PNL) whenever. Again, if you wish to do this, please just do it!

Thirdly (R): Once you have completed the GAD form – and it will be very helpful if you do complete, please, the section which asks for your email address - you need to **return** it to Peter Sharples via either

- (a) The PNL office at St Joseph's, or
- (b) after scanning it, emailing it to pgsharples@gmail.com. or
- (c) putting it in an envelope marked 'For the attention of Peter Sharples' in any collection taken in any of our churches in the parish.

Peter will then contact you to help with your next steps to implement (1) or/and (2) above if you have chosen one or both of these.

Is that it?

Yes. All you have to do is pay UK tax, complete the declaration form and return it, and make donations by your chosen method. It's as simple as that! And no-one will come chasing you!

RDR & Thank You!